

DEPARTMENT OF LABOR AND EMPLOYMENT
PROFESSIONAL REGULATION COMMISSION

Regional Office I

Pangasinan Nueva Vizcaya Road, Carmay East Rosales, Pangasinan

ANNUAL PROCUREMENT PLAN FOR 2020 - NON-CSE

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)	Remarks (Explaining changes from the APP)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
I. REGIONAL OFFICE PROCUREMENT													
A.III.a	Drugs and Medicines	Licensure Division	NP-53.9 - Small Value Procurement	Within first semester	Within first semester	N/A	Within first semester	GoP	12,290.00	12,290.00	-	Medicine kits, surgical masks, gloves for the conduct of various licensure examinations	
A.I.a.1	Fixtures	GASS	NP-53.9 - Small Value Procurement	Within the year	Within the year	N/A	Within the year	GoP	103,925.00	103,925.00	-	Bidet, drill bits, fluorescent bulb etc.	
A.I.a.1	Fuel/Fuel Additives and Lubricants and Anti-corrosive	GASS	NP-53.9 - Small Value Procurement	Within the year	Within the year	N/A	Within the year	GoP	144,000.00	144,000.00	-	Fuel and gas for travels, etc.	
A.I.a.1	Office Equipment and Accessories and Supplies	GASS	Shopping	As the need arises	As the need arises	As the need arises	As the need arises	GoP	752,800.00	752,800.00	-	Various office supplies not available in DBM-PS, semi-expendable office equipment and supplies, etc.	
A.I.a.1	Printing Service	GASS	NP-53.9 - Small Value Procurement	Within first semester	Within first semester	N/A	Within first semester	GoP	44,000.00	44,000.00	-	Tarpaulin, signages and acrylic posting boards, etc.	
A.I.a.1	Repair and Maintenance - Buildings	GASS	NP-53.9 - Small Value Procurement	Within first semester	Within first semester	N/A	Within first semester	GoP	5,000.00	5,000.00	-	Repair and Maintenance - Buildings	
A.I.a.1	Repair and Maintenance - Furniture and Fixtures	GASS	NP-53.9 - Small Value Procurement	Within 2020	Within 2020	N/A	Within 2020	GoP	40,000.00	40,000.00	-	Repair and Maintenance - Furniture and Fixtures	
A.I.a.1	Repair and Maintenance - Machinery and Equipment	GASS	NP-53.9 - Small Value Procurement	Within 2020	Within 2020	N/A	Within 2020	GoP	15,000.00	15,000.00	-	Repair and Maintenance - Machinery and Equipment	
A.I.a.1	Repair and Maintenance - ICT Equipment	GASS	NP-53.9 - Small Value Procurement	Within 2020	Within 2020	N/A	Within 2020	GoP	60,000.00	60,000.00	-	Repair and Maintenance - ICT Equipment	
A.I.a.1	Repair and Maintenance - Motor Vehicle	GASS	Direct Contracting	Within 2020	Within 2020	Within 2020	Within 2020	GoP	120,000.00	120,000.00	-	Repair and Maintenance - Motor Vehicle	
A.I.a.1	Repair and Maintenance - Office Equipment	GASS	NP-53.9 - Small Value Procurement	Within first semester	Within first semester	As the need arises	Within first semester	GoP	15,000.00	15,000.00	-	Repair and Maintenance - Office Equipment	
A.I.a.1	Services	GASS	NP-53.9 - Small Value Procurement	As the need arises	As the need arises	As the need arises	As the need arises	GoP	150,000.00	150,000.00	-	Other general services - RMOOE: hauling and transportation delivery services, etc	
A.I.a.1	Services	GASS	NP-53.9 - Small Value Procurement	Within 2020	Within 2020	N/A	Within 2020	GoP	206,000.00	206,000.00	-	Janitorial Services	
A.I.a.1	Services	GASS	NP-53.9 - Small Value Procurement	Within 2020	Within 2020	N/A	Within 2020	GoP	26,000.00	26,000.00	-	Postage, Courier and Delivery Services	

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A.I.a.1	Services	GASS	NP-53.9 - Small Value Procurement	Within second semester	Within second semester	N/A	Within second semester	GoP	1,140,000.00	1,140,000.00	-	One year contract with Belgian security Services	
A.I.a.1	Telecommunications Provider	GASS	Limited Source Bidding	Within second semester	Within second semester	N/A	Within second semester	GoP	89,000.00	89,000.00	-	Internet Subscription, Landline and Cable	
A.I.a.1	Training Materials and Services	GASS	NP-53.9 - Small Value Procurement	Within 2020	N/A	N/A	Within 2020	GoP	92,000.00	92,000.00	-	Training expenses for catering services	
A.I.a.1	Transportation Services	GASS	NP-53.9 - Small Value Procurement	As the need arises	N/A	N/A	As the need arises	GoP	61,200.00	61,200.00	-	Transportation and delivery services	
A.I.a.1	Utilities	GASS	Direct Contracting	Within 2020	Within 2020	Within 2020	Within 2020	GoP	530,000.00	530,000.00	-	Electricity and water expenses, etc.	
II. NON-PROCURABLE LINE ITEMS													
A.I.a.1	Events Management	GASS		Within the year	Within the year	N/A	Within the year	GoP	23,000.00	23,000.00	-	Representations, snacks and meals during meetings, conference, drinking water, etc.	
A.I.a.1	Miscellaneous	GASS		N/A	N/A	N/A	N/A	GoP	98,000.00	98,000.00	-	Extraordinary and miscellaneous expenses	
A.I.a.1	Services	GASS		Within the year	Within the year	N/A	Within the year	GoP	1,796,533.00	1,796,533.00	-	Other general services - RMOOE: hauling, photocopy services, etc.	
A.I.a.1	Taxes, duties and licenses	GASS		Within the year	N/A	N/A	Within the year	GoP	49,000.00	49,000.00	-	Registration and insurance for motor vehicles	
A.I.a.1	Taxes, duties and licenses	GASS		Within the year	N/A	N/A	Within the year	GoP	30,000.00	30,000.00	-	Fidelity bond premiums	
A.I.a.1. A.III.a. A.III.b.1-5, A.III.c.1	Travel, Food, Lodging and Entertainment Services	All divisions		N/A	N/A	N/A	N/A	GoP	882,000.00	882,000.00	-	Travelling allowances and per diems	
GRAND TOTAL									6,484,748.00	6,484,748.00	-		

Prepared by:
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Approved by:
HEAD OF THE PROCURING ENTITY

VIRGINIA N. MARTIN
Officer-in-Charge
January 27, 2020